Sherwood Fire Department

400 Lantrip RD
Sherwood, AR 72120
Phone: (501) 835-0342
E-Mail: fmo@sherwoodfire.com
Web: http://www.sherwoodfire.com

Date: 08/23/2022
«Company_Name»
«Address_1»
«Address_2»
«City», «State» «Zipcode»

To whom it may concern:

In order to control costs for Fire and Life Safety compliance oversight of facilities within the city limits of Sherwood AR, our agency has been reviewing solutions to allow all Service Providers to submit compliance inspection reports to one secure, central repository.

We have adopted a web-based solution called ComplianceCenter™ from BuildingReports® (www.buildingreports.com) based on its ability for paperless compliance oversight, ease of communication and "no-fee" structure for all stakeholders (ComplianceCenter is a free public service for Building Owners, Service Companies and Fire Code Officials).

This notice is to clarify that all fire and life safety test and inspection records are required to be filed via ComplianceCenter as per Item 107.2.1 of the adopted Arkansas Fire Prevention Code 2012 edition:

"Required test and inspection records shall be available to the fire code official at all times or such records as the fire code official designates shall be filed with the fire code official."

If you have customers within Sherwood AR with any of the following fire protection systems in place, the test and inspection compliance records for these systems are to be filed using the above method:

- Fire Alarm System(s)
- Fire Sprinkler System(s)
- Fire Extinguisher(s)
- Clean Agent System(s)
- Kitchen Hood Suppression System(s)

Records indicate that your company has already registered with ComplianceCenter and already has access to a ComplianceCenter Account. Please review your records, if you have customers within the limits of Sherwood AR, please immediately begin submitting the appropriate reports using your existing ComplianceCenter account.

NOTE: No credit card is required, and you will not be billed for using ComplianceCenter. All appropriate user guides/video tutorials on using this service can be accessed by clicking the "Help" button located on your ComplianceCenter homepage. If you require any assistance in submitting inspection reports, please contact the ComplianceCenter team at: compliancecenter@buildingreports.com

Please note that your customers are not receiving a copy of this letter, as their service provider, your company is responsible for submitting all compliance documentation into this service. Thank you for helping us improve fire prevention while reducing operating costs for taxpayers.

Sincerely,

Kevin Myers
Battalion Chief / Fire Marshal
Sherwood Fire Department